



**AGENDA
ADMINISTRATIVE SERVICES COMMITTEE**

Jan. 22, 2026

10:00 A.M.

Caucus Suite 204

- I. Call to Order**
- II. Review Minutes from Previous Meetings**
 - Adopt minutes of regular meeting Nov. 20, 2025
- III. Public Participation**
- IV. Purchasing**
 - Healthy Living Clinic RFP
 - EncircleRX
- V. County Clerk**
 - Agenda management change
- VI. Information Technology (IT)**
 - Move to multifactor authentication for all users
- VII. County Manager**
- VIII. Human Resources**
 - Reclassification of Solid Waste Manager position
- IX. Finance**
 - Georgia Government Finance Professionals Week
- X. Court Administrator**
- XI. Parks and Recreation**
- XII. Tax Assessor**
- XIII. Elections**

XIV. Facilities

- LEC Phase one
- Historic Court renovations

XV. Chief of Staff Report

XVI. Chair's Report

XVII. Other Business

XVIII. Adjourn

Next meeting March 26, 2026, 10 a.m.